PROFESSIONAL SKILLS

Performing Arts Leading
Special Needs Arts
Stage Management
Drama Classes
Theatre Directing
Childhood Educator
Creative Learning and Museums
Activities for Community
development
Video Making and Editing
Arts Projects management
Graphics and Social Media
Photo editing
Web content creator
Video Cultural Heritage Archives

IT SKILLS

Mac iOS and Microsoft
Office Package
Adobe Photoshop, Illustrator
Premiere Pro, Final Cut, Avid
PowerPoint/Publisher/Key Note
Resolume Arena and Virtual Dj
Audacity and Audition
WebDesign Software
Google Package
Social Media
Youtube/Vimeo/Archive

CONTACT

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SOCIAL



vimeo.com/monicavatoi



linkedin.com/in/monica-cavatoi

MONICA CAVATOI

ABOUT

I am an experienced Head of Performing Arts working on several aspects of Arts Management, Teaching, Planning and Directing. I lead workshops and activities for children and adults within theatre and museum environments, promoting creative learning and cultural projects for the community development, edutainment and entertainment.

EDUCATION

2ND LEVEL SPECIALIZING MASTER'S DEGREE IN ARTS, CULTURAL HERITAGE AND MUSEUMS MANAGEMENT

University of Palermo | 2012

MASTER'S DEGREE IN THEATRE STUDIES

University of Bologna | 2010 110/110 Cum Laude

BACHELOR'S DEGREE IN DRAMA ART AND MUSIC STUDIES

University of Bologna | 2006 110/110 Cum Laude

QUALIFICATIONS

CERTIFIED PERFORMING ARTS TEACHER AND DIRECTOR - INCLUSIVE ART

Theatre School Isole Comprese Florence - Italy | 2007 - 2009

CERTIFIED THEATRE ACTRESS

Theatre School Teatro dei Naviganti - Messina, Italy | 2001 - 2002

WORK EXPERIENCE

PERFORMING ARTS

STAGE MANAGER

American University of the Middle East - Kuwait City | Sept 2017 - Present

• Enriched the standards and proposals for the stage proficiency within the brand new Opera House and Drama Theatre, providing a worldwide theatrical understanding and knowledge

DUTIES AND RESPONSABILITIES

- Responsible for the management of each evening's performance, running the show as the director's representative. Cueing the show, giving calls and goes to the actors and all departments, enabling the changing of scenery, lighting and sound to be co-ordinated
- Leading the technical crew (light, stage, audio engineers and technicians, props men, wardrobe/costume and make up and wigs department) and the artistic crew (maestro, director, actors, dancers, orchestra) during the rehearsals and the performance

LANGUAGES

ITALIAN Mother Tongue ENGLISH Fluent

THEATRE PRODUCTIONS

THEATRE DIRECTOR

"ANGELA!"

"REGIA"

"TRADIZIONE E' TRADIMENTO?"
"ULYSSES"

ASSISTANT DIRECTOR

"MARI/AGE"

"IO NON SONO QUI"

"LA PESTE"

"TRASH THE DRESS"

"IO E AMLETO"

"KASPAR HAUSER"

"ODISSEA"

"CARA NINFA"

"LUANA PRONTOMODA"

STAGE MANAGER

"LA DAMNATION DE FAUST" BY TERRY GILLIAM "THE GREEK PASSION" "LUCIA DI LAMMERMOOR" "CENERENTOLA"

STAGE ASSISTANT/ACTRESS

"PINOCCHIO" AND "MARAT-SADE"

"ROTTE MIGRANTI"

"NATALE IN CASA UBU"

"FRAMMENTAREA"

"KASPAR HAUSER"

"EX-VOTO"

"SNAKE PLISSKEN"

"LEGGENDE ANTICHE"

"C'ERA UNA VOLTA UN RE"

"LA FORTUNOSA COMMEDIA"

"LE PETIT PRINCE" AND "GIUFA"

"CAVALLERIA RUSTICANA"

"LE TOREADOR"

PERSONAL SKILLS

Creative spirit
Reliable and professional
Organized
Time management
Leadership
Fast learning

PORTFOLIO AND REFERENCES ON REQUEST

CLEAR DRIVING LICENCE

- Planning, organizing, managing the rehearsals and technical runs, supervising suppliers and rental companies for the correct rigging in and out procedures.
- Being the connection point between the Theatre and the Artists, making sure that the event runs smoothly
- Taking care of the Artists and Companies hosted for the show, supervising the dressing rooms and rehearsals areas.
- Working in collaboration with the Front of House Manager and House
 Department giving the cues for entrances and exit times of the audience into the
 auditorium
- Making sure all the Safety Procedures are properly followed and leading people on stage through the exit doors in case of emergency

HEAD OF PERFORMING ARTS

Deva Teatri - Sicily, Italy | Jan 2015 - March 2017

- Developed high quality cultural and entertainment activities to increase the interest in performing arts by new or non-professional audiences
- Created Community Theatre Pilot Projects for multicultural cities
- Promoted Multi-Disciplinary Creative Learning Activities within Cultural Centers
- Led Performing Arts Workshops with children, adults and teens

DUTIES AND RESPONSABILITIES

- Planning and coordinating diverse performing arts programmes in-house and for Cultural Institutes and Factories
- Collaborating with Public and Private Organizations to create Community Projects, finding donators and sponsors
- Overseeing the whole project, from the initial idea to its execution, coordinating the Administrative, Marketing, Production Teams
- Submitting proposals for the European Union commission, to creating new Festivals and Performing Arts Schools, finding new stakeholders and partners
- Promoting and leading Performing Arts Workshops and Shows, engaging diverse subjects: psychologists, cultural mediators, actors, photographers, writers, musicians
- Dealing with the Theatre Companies, Artists, Musicians and Drama professors to make proposals for Festivals and Conferences
- Creating charming and strong marketing campaigns to attract new audiences and participants, also non-professionals, to nurture the love and interest for arts and beauty, involving them directly into the creative process

MAIN SHOWS AND PROJECTS:

- ULYSSES: INTERNATIONAL FESTIVAL OF CULTURES AND ARTS with the patronage of Department of Culture Municipality of Palermo, Department of Culture of Sicily Region, Council of Cultures, Valdese Charity Center. Multidisciplinary Event: Theatre Shows, Applied Theatre Workshops, Cinema, Concerts, Community Public Art, Costumes Workshops
- THE BEAUTY OF THEATRE BELLO E' IL TEATRO: PERFORMING ARTS EVENTS ONLY FOR WOMEN in collaboration with ARCITAVOLATONDA Perfoming Arts Factory (Palermo) and SPAZIOSCENA Performing Arts Academy (Catania)
- I WISH IO VOGLIO: PERFORMING ARTS AND EVENTS FOR CHILDREN Engaging families and different generations into the creative process, to enrich the social and cultural lifestyle of the communities
- ANGELA! SHOW DIRECTED BY MONICA CAVATOI, with the patronage of the Department of Culture Municipality of Palermo and Teatro Garibaldi. Angela! wins the "Italia dei Visionari" Award at Kilowatt Festival Teatro dei Visionary, Tuscany 2016
- I REMEMBER IO MI RICORDO: THEATRE FOR ELDERLY MEN AND WOMEN
- IL FIATO E IL SUONO: INTERNATIONAL MUSIC FESTIVAL, with the patronage of the Department of Culture and Tourism Palermo



Freelancer | 2013 - 2016

- Led Performing Arts Workshop and Classes for: Actors and Performing Arts Students, Children, Teens and Women within Schools, Centers, Academies
- Promoted Performing Arts projects for Special Needs: Refugees, Mental and Social Disorders

at Belvedere Community Center - Sicily, Italy I 2016

 Created and led the project, workshop and show INCERCHIO. Leading a team of actors, psychologists, psychiatrists, educators

at Viagrande Studios Performing Arts Academy - Sicily, Italy I March 2015 - Jul 2016

- Developed Creative Curricula to teach Theatre Directing and Theatre History through interactive experiences for young Students of Acting and Dancing
- Created programmes for site specific Performing Arts Workshops and Theatre Shows, ingaging
 new audiences both adults and minors, activating permanent collaborations with national
 Theatre Schools and Companies (NOW Performing Arts Academy, Florence MECHANE' Theatre
 School Modena), supervising the correct development of the event, from the idea to the
 production itself, creating the marketing plans such as graphics and promotional video:
 - INFAUST: Theatre Show directed by Stefano Cenci
 - MEFISTO: Theatre Workshop led by Stefano Cenci
 - SHAKESPEARE REMIX: Theatre Class directed by Alessandro Fantechi, Assistant Monica Cavatoi
 - IO NON SONO QUI: Theatre Show directed by Alessandro Fantechi, Stage Assistant Monica Cavatoi
 - LA PLAGUE: Theatre Show directed by Alessandro Fantechi, Stage Assistant Monica Cavatoi
 - ATTORE COME PERFORMER: Theatre Workshop directed by Alessandro Fantechi, Stage Assistant Monica Cavatoi

at "Federico II" Primary School - Sicily, Italy I 2014

• Led Drama Classes for 11-14 years old students. In collaboration with ARTECA Onlus Organization.

at "Paolo Giaccone" Public Health Institute for Mental Diseases- Sicily, Italy I 2013-2014

• Led Theatre Workshop and Directed the Show "Benvenuti a Teatro" for adults with disabilities, educators, actors and psychologists. in collaboration with the Department of Health, Palermo and the Patronage of the Department of Culture, Palermo

at Department of Culture, Municipality of Milazzo, in collaboration with UTOPIA Charity Center - Sicily, Italy I 2013:

• Led Theatre Workshop and Directed the Show "Ulysses Chapter 1" with young African refugees, actors, musicians, young citizens of Milazzo, educators, cultural mediators and psychologists, involving the whole community for a real interactive show.

CULTURAL AND PERFORMING ARTS PROGRAMMES MANAGER

Riiddu Etnographic Lab - Sicily, Italy | 2013 - 2015

- Developed edutainment and entertainment activities to involve several, new and non-professional audiences into Museums and Intangible Cultural Heritage - Public Events, Festivals, Arts Workshops for children, Contests, Social Media Campaigns
- Spearheaded a new vision of Interactive Museum: Creating Promotional video products to involve new non-specialist audiences, both minors and adults, to enhance the cultural development of the cities

DUTIES AND RESPONSABILITIES

- Creating, planning, organizing and managing Events and Festivals in several operations, from the initial idea to the end.
- Leading the Technical Team, along with Marketing Department, Video Production Crew, House Team
- Contacting and choosing the Artists and Companies to be hosted for the event, building permanent nurturing relationships
- Supervising the collaborations with Partners, stakeholders, suppliers
- Founding Sponsors (Restaurants, Hotels, Real Estates), Benefactors and Public Patronage (Municipalities, Department of Culture and Tourism) to achieve the feasibility of the events
- Creating business plans, schedules for the production, marketing plans, budget reports and multimedia feedback for the Press and the Partners involved

MAIN FESTIVALS AND PROJECTS:

- TRADITIONAL AND CONTEMPORARY MYSTIC MUSIC FROM THE MEDITERRANEAN SEA (La Natività in Musica nel Misticismo Mediterraneo) Messina, Italy with the patronage of the Department of Culture Municipality of Monforte San Giorgio: International Music Festival, with instruments, repertoires and musicians from Iran, Palestine, Tunisia, Italy
- SICILIAN BAGPIPE BETWEEN TRADITION AND INNOVATION (La Zampogna Siciliana a Paro: Tra Tradizione e Innovazione) Messina, Italy: 3days Study Conferences and Concerts with Etnomusicology Professors from several Universities, Music and Cultural Heritage Researchers, Italian Traditional and Contemporary musicians
- ZAMPOGNAREA, INTERNATIONAL FESTIVAL OF TRADITIONAL MUSIC, Catania, Italy: in partnership. Organized by Department of Culture of Sicily, Italian Association for Traditional Music, AreaSud Institution and Darshan Organization
- LA ZAMPOGNA A PARO DEI PELORITANI, international Seminar and Conference about Traditional Music, Rometta Marea, Italy: in partnership.
- Organized by the Department of Culture of Rometta Municipality, Kiklos Music Institution, Peloritani Museum of Music

STAGE MANAGER JUNIOR

Teatro Massimo Palermo Opera House - Sicily, Italy | 2011-2012

• Enhanced the proficiency of the stage perfomances within the third biggest Opera House in Europe, working within some of the most important international state-of-the-art co-productions.

DUTIES AND RESPONSABILITIES

- Managing, with the Head of Stage Management, rehearsals and shows in all stage duties, coordinating stage directors and assistants, actors, singers, costumers, stage hands, light designers, props men, orchestra players and conductors (Maestro), chorus, background actors.
- Collaborating with the Directing and Production Office for the correct and smooth delivery of the hosted companies duties: welcoming the Companies, artistic and technical crew, introducing them to the backside areas and the in-house personnel.
- Taking care of the needs of the Maestros and VIP Opera singers.
- Creating, along with the Head of Stage Management, the cue book and show calls.
- Supervising the schedule and the attendance of all artists and technicians involved in the production.
- Translating from English to Italian Language on stage, during the rehearsals

MAIN INTERNATIONAL SHOWS AND PRODUCTIONS:

- LA DAMNATION DE FAUST Opera by Hector Berlioz: Stage Director TERRY GILLIAM, Maestro ROBERTO ABBADO. International CO-Production with English National Opera of London, UK and VLAAMSE OPERA of Belgium, main VIP singer GIANLUCA TERRANOVA
- THE GREEK PASSION Opera by Boushlav Martinu: Stage Director DANIELE MICHIELETTO, Maestro ASCHER FISCH
- LUCIA DI LAMMERMOOR Opera by Gaetano Donizetti: Stage Director DANIEL DEFLOU, Maestro STEFANO RANZANI, main VIP singers DESIREE RANCATORE and FRANCESCO DEMURO
- SYMPHONY CONCERTS Music by GUSTAV MAHLER: Music Director DANIEL HARDING, with the SWEDISH RADIO SYMPHONY ORCHESTRA
- CENERENTOLA Ballet by Sergej Prokof'ev: Coreographer LUCIANO CANNITO, main VIP dancers JI-YUNG-KIM and IGOR YEBRA

THEATRE AND DRAMA ASSISTANT DIRECTOR

Isole Comprese Teatro - Florence, Italy | 2008 - 2011

- Theatre Classes and Directing Assistant
- Community Theatre, Special Needs and Performing Arts Events and Festivals Coordinator

DUTIES AND RESPONSABILITIES

- Helping in planning and managing Festivals and Curricula for the Performing Arts School
- Organizing the touring shows, in-house shows, rehearsals and other production needs
- · Assisting the Director in the creation of the script and show itself
- Dealing with the vendors and suppliers for the props, technical equipment, costumes, sound and video systems
- Activating Marketing Campaigns to promote and sell the shows
- Assisting the Director in leading Theatre Classes and Workshops, from the initial idea to the production

MAIN SHOWS AND PROJECTS:

- I TEATRI DELL'ANIMA International Festival of Theatre and Performance, Florence. Artistic Directors Alessandro Fantechi and Elena Turchi. With the Patronage of Florence Municipality, Department of Culture and Tourism
- IO E AMLETO Theatre Show directed by Alessandro Fantechi, winner at the 7th edition of Theatre Festival "Voci dell'anima" in Rimini. On Tour 2 years within Festivals and Theatre Seasons, mainly in Rimini, Orvieto, Florence, Cagliari, Carrara, Livorno, Volterra
- KASPAR HAUSER Touring Show in Tuscany, Italy, in partnership with Municipality of Florence, Department of Culture and Department of Health of Tuscany
- SNAKE PLISSEN Multidisciplinary Performing Arts Project in collaboration with Teatro Metastasio and Centro Solidarietà Nonprofit Organization in Prato and the Department of Culture Prato
- AMLETO'S CONFERENCE Theatre Workshops for adults and minors with special needs. With the Patronage of Municipality of Florence.
- VOLTERRATEATRO FESTIVAL 2008, 22nd edition, Artistic Director Armando Punzo. One of the most famous international Festivals of Performing Arts in Europe. Now at its 30th edition.

STAGE DIRECTOR ASSISTANT

Bologna - Palermo, Italy

for Lara Bell'Astri I 2005-2006

 Assisting the Director in the creation of the script and the stage direction of "Odisea" and "Cara Ninfa"

at Teatro delle Moline I 2005

- Assisting the Director in the creation of the script and the production of "Luana Prontomoda"
- · Assisting the Actors with the props, during the rehearsals and the stage performances
- Helping the Marketing Team for the promotion of the show and the Front of House Manager greeting and seating the audience

at Rosetta Production, Roberta Torre I 2013

- Assisting the Director in the creation of the Workshop and the Show "Trash The Dress"
- Conducting the Actors, the Costumes and Make Up Designers during the rehearsals and the stage performances
- Helping the Marketing Team for the promotion of the show and the Front of House Manager greeting and seating the audience
- Dealing with the Festival Organizers and Sponsors to plan the schedules and procedures

at Teatro Mediterraneo Occupato, for Rosario Palazzolo I 2016

- Assisting the Director in the creation of the script and the production of "Mari/age"
- Assisting the Actors with the props, during the rehearsals and the stage performances
- Running the Show, coordinating the technical team and the actors, supervising the stage and scenes

VISUAL ARTS AND CULTURAL HERITAGE

MUSEUM ASSISTANT

Victoria and Albert Museum - London, UK | April 2017 - Jul 2017

 Joined the creative learning and visitor experience department of the world's leading museum of Art and Design, especially for the international Exhibitions "Pink Floyd: Their Mortal Remains" and "Valenciaga: Shaping Fashion"

DUTIES AND RESPONSABILITIES

- Creating a positive and memorable experience for all visitors, providing a tailored welcome as they arrive at the museum
- Encouraging exhibition and event attendance, donations and membership
- Greeting visitors proactively as they enter the galleries, offering assistance and sharing knowledge and stories with them, involving them into interactive experiences
- Leading the Safety Procedures in case of emergency, taking care of the visitors and guiding them through the emergency exits

CULTURAL PROGRAMMES DEVELOPER

Ignazio Buttitta Institute - Sicily, Italy | 2012 - 2015

- Spearheaded a new vision of Interactive Culture Institution: Creating strategies to involve into the Video Archives fruition new non-specialist audiences, children and adults, and to increase the Cultural Heritage development and strength
- Helped Managing Events, Seminars, Conferences and Festivals in several operations, from
 the initial idea to the end, to enhance the cultural offer of the city, providing beauty and
 entertainment to the community

DUTIES AND RESPONSABILITIES

- Collaborating in the delivery of the Events in several operations, from the initial idea to the end
- Contacting the Artists and Professors hosted for the event, taking care of their stay during the Event period
- Dealing with partners and suppliers of the Events (Equipment, Catering, Location Setting)
- Communicating with Sponsors, Donators and Public Patronage (Municipalities, Department of Culture and Tourism)
- Working on the business plans, schedules for the production, marketing plans, budget reports and feedback for the Press and the Partners involved
- Helping collecting the conference proceedings for the publications and video shootings of the event, editing video promos for the Institution's Website to expand the visibility of the event itself

MAIN INTERNATIONAL CONFERENCES AND EVENTS (all the events are with the patronage and partnership of the Department of Culture of Municipality of Palermo and Department of Culture and Tourism Sicily, along with other Cultural and Arts Organizations of Palermo):

- THE INVISIBLE CASTLE IL CASTELLO INVISIBILE Visual Arts Exhibition
- CULTURAL NUTRITION ALIMENTAZIONE International Study Conference
- DEATH AND RITUALS LA MORTE E I MORTI International Study Conference
- THE CULTURAL DEFINITION OF TIME LA DEFINIZIONE CULTURALE DEL TEMPO International Study Conference
- WITH LUCIA'S EYES CON GLI OCCHI DI LUCIA Visual Art Exhibition
- PREMIO IGNAZIO BUTTITTA 2013 Performing Arts Festival and Awards, now 10th edition
- PUPPETS THEATRE PUPI DI ZUCCHERO Theatre and Cultural Heritage Annual Event

MUSEUM GUIDE AND EDUCATOR

Itiner'Ars Nonprofit Organization - Palermo, Italy | 2012 - 2014 - Weekend Volunteering International Puppets Museum Pasqualino - Palermo, Italy | 2012 - Internship

- Created interactive tours through new artistic interpretive materials: storytelling, interactivity, entertainment and learning activities for a variety of audience, especially for children
- Guided the visitors through the museum, interacting and performing new stories, to enhance their curiosity and interest on the objects and collections
- Encouraged exhibition and event attendance, donations and membership

MAIN EDUCATIONAL SUBJECTS

ARTS MANAGEMENT - ARTS MARKETING - DIGITAL MUSEUMS - AUDIENCE ANALYSIS - ETNOGRAPHY AND ARTS - DONATIONS ANS SPONSORSHIP FOUNDRAISING FOR ARTS - APPLIED TECHNOLOGIES FOR CULTURAL HERITAGE - ECONOMICS OF MUSEUM ACTIVITIES AND OF CULTURE - CULTURAL HERITAGE COMMUNICATION - FESTIVAL, FAIRS AND MARKETS

University of Palermo, Sicily, Italy I 2011-2012

PLANNING AND MANAGEMENT OF ENTERTAINMENT ACTIVITIES - THEATRE CRITICISM METHODOLOGY - COMPUTER SCIENCE FOR THE PERFORMING ARTS - COMMUNICATION ORGANISATIONS ECONOMICS AND MANAGEMENT - ENTERTAINMENT CRITICISM AND METHODOLOGY - HISTORY OF SHOW BUSINESS - HISTORY OF ACTING - THEATRE HISTORY - DRAMATURGY OF THE NEW MEDIA - SEMIOLOGY OF ENTERTAINMENT - REPRESENTATION THEORIES AND CULTURES - DRAMATURGY - COMMUNICATION PSYCHOLOGY - HISTORY OF MUSIC, DANCE AND CINEMA - THEATRE DIRECTING - STAGE ACTING University of Bologna, Italy I 2003-2010

PLANNING AND MANAGEMENT OF THEATRE PROJECTS - STAGE DIRECTING - PERFORMING ARTS LEADING - APPLIED AND COMMUNITY THEATRE PROJECTS - PERFORMING ARTS FOR CHILDREN - THEATRE PROJECTS FOR TEENAGERS - VOICE AND SINGING - THE ACTOR AS A PERFORMER - RITUAL AND THEATRE - SOCIAL THEATRE - THEATRE THERAPY - CONTACT IMPROVISATION - URBAN INSTALLATION - COMMUNITY THEATRE - PHOTO AND VIDEO SHOOTING FOR PERFORMING ARTS

Isole Comprese Theatre School, Florence, Italy I 2007-2009

VOLUNTEERING

CULTURAL AND ENTERTAINMENT ACTIVITIES WITH CHILDREN ARCI SERVIZIO CIVILE, Palermo 2011-2012

CULTURAL AND SOCIAL ACTIVITIES WITH CHILDREN IN WAR PLACES IPSIA BALCANI ONG, Prizren, KOSOVO, 2003

AWARDS

THEATRE DIRECTION - Angela! Italia dei Visionari Kilowatt Festival Award, Tuscany, Italy - Jul 2016

CULTURAL HERITAGE\MUSEUM RESEARCH - Puppet Theatre Audience Nowadays Ignazio Buttitta Foundation Award, Sicily, Italy - Dec 2012

PERFORMING ARTS JURY AND CRITIQUE

TEATRI RIFLESSI 2015 EDITION - Catania, Italy - 2015 Member of Jury for Theatre Festival and Prize

PRISMANEWS JOURNAL
Theatre and Drama Reviewer - 2014

CULTURE AND PERFORMING ARTS MEMBERSHIPS

BOTTEGALAB - PERFORMING ARTS COMPANY - FOUNDER

TEATRIASUD - INCLUSIVE ART THEATRE COMPANY - CO-FOUNDER

ISOLECOMPRESE TEATRO - PERFORMING ARTS ORGANIZATION - ASSOCIATE MEMBER

ARCI - CULTURAL AND SOCIAL NOPROFIT ORGANIZATION - ASSOCIATE MEMBER

THEATRE RESEARCH

MOURNING RITUALS IN SICILY NOWADAYS: for the University of Bologna, Master's Degree in Theatre Studies, Thesis Mentors: Professor Marco De Marinis and Professor Giovanni Azzaroni

CIATU PROJECT: Created Multidisciplinary Video Archives regarding the Intangible Cultural Heritage of South Italy

SPETTATORI ALL'OPRA: PUPPET THEATRE AUDIENCE NOWADAYS: Theatre Semiotics and Analysis of the Audience Reception (WINS IGNAZIO BUTTITTA PRIZE 2012 AWARD)

AUDIO-VISUAL ARCHIVE OF SOUTH ITALY: Digitalization and Enhancement of one of the biggest Traditional Arts Archives of Europe: for Fondazione Ignazio Buttitta